**League of Women Voters of New Mexico**

**Job Description – Voting and Elections Director**

May 2021

**PRIMARY ROLE**: Follow developments in voting, election, and campaign financing policy and advise the Board/Action Committee on action needed.

**RESPONSIBILITIES**

The LWVNM Voting and Elections Director:

* represents the LWVNM on the Election Administration Coalition and other voting issue coalitions;
* serves as liaison to
  + the Secretary of State’s office;
  + key legislators who lead on voting and election issues
  + other voting rights groups such as Common Cause and NAVA;
* reviews LWVNM voting and election policies and suggests improvements/additions.